



COMPANY REGISTRATION APPLICATION FORM SUBMISSION GUIDELINES

1. Please ensure that all following documents (copy) has been attached and submitted together with your application form
 - Company profile.
 - List of projects or track records.
 - Labour quota (if applicable).
 - Special License (if any).
 - Reference Letter from bank.
 - Section 16 & 17.
 - Form X – List(s) of Directors (For Sendirian Berhad).
 - Certificate of Incorporation (For Sendirian Berhad).
 - Extract of Certified True Copy of Memorandum and Articles of Association (For Sendirian Berhad).

2. Please be informed:
 - Incomplete submission will not be entertained
 - To avoid any delay, please ensure that the form and ALL documents are in good order before submitting.

3. Time of submission are as follows:
 - Mondays to Thursdays - 8am to 12noon
1.30pm to 5.15pm

 - Fridays - 8am to 11.45am
2.15pm to 5.15pm

4. Submission must be addressed to:

**The Secretary
Registration Committee
DST Group of Companies
DST Headquarters, Tungku Link Road
Brunei Darussalam BE3619**